

SECRET

25X1

Copy 2 of 3

23 January 1956

MEMORANDUM FOR: Finance Division, Accounts Branch

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SUBJECT : - Travel Claim for Period
8 - 13 January 1956

1. It is requested that subject employee's 114.1 account be credited in the amount of \$271.47. The difference between this claim and the related travel advance of \$300.00 drawn on 6 January 1956 has been liquidated by a refund of \$28.53. (See Receipt No. C-1666 dated 20 January 1956.)

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$271.47. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>CELEBRATION REF. NO.</u>	<u>AMOUNT</u>
FCS-DCI-Proj 263-56	6-1004-10-001	02.1	33	\$ 271.47

3. The Security Office requests that this voucher not be released through normal administrative channels.

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Authorized Certifying Officer
Project Comptroller

Distribution:

- 0&1 - Addressee
- 3 - Voucher file
- 4 - Proj Pers file
- 5 - Chrono

JHSJr/c

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